



LEARNING CHANGES LIVES

6 May 2020

Dear Parent/ Carer,

**Adjustment to Academy Day – September 2020**

It seems strange to be writing to you in such unusual circumstances about something so mundane, but I wanted to take the opportunity to draw to your attention that a decision was made some time ago to amend the timetable structure of the Academy from September 2020.

These changes are being implemented to ensure that lunches are long enough to accommodate the growing numbers of students in the Academy without compromising the percentage of the timetable allocated to different subjects and without altering the start time of the Academy day.

We are going to change from a six period to a five period a day model. Lessons will increase from fifty minutes to sixty minutes in duration, so that teaching time remains unchanged.

In order to ensure no subject loses out under this change we will simultaneously be introducing a two-week timetable, meaning that any period in Week A may be different from its corresponding period in Week B. This will be clearer once timetables have been issued.

On the reverse of this letter you will find an outline of the new Academy Day. Enrichment remains unchanged and the Tutor Period will return to the morning from its current position in the middle of the day.

The most important part of the change will be to ensure that students are always aware which week of the timetable is running- A or B. We will introduce signage around the building to support this and publish the year plan to the website in due course. It is important that students keep a copy of their timetable at home to ensure they pack their bags correctly the night before.

I hope that you and your loved ones are remaining safe and well in these difficult times and I hope that we shall be able to welcome students back in the near future.

Yours faithfully,

**Michael del Río**  
**Principal**

**Principal:** Mr M del Río MTh, BScEcon (Jt Hons), PGCE, NPQH

The Archbishop Lanfranc Academy, Mitcham Road, Croydon CR9 3AS

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The registered office is at The Archbishop Lanfranc Academy, Mitcham Road, Croydon CR9 3AS

## Timing of the Academy Day

Arrival	from 07:45
Students line up in playground	08:15
<b>Start of the Academy Day</b>	<b>08:20</b>
Morning Registration/ Assembly	08.20-08.40
Period 1	08.40-09.40
Period 2	09.40-10.40
Break	10.40-11.00
Period 3	11.00-12.00
1 <sup>st</sup> Lunch/ Period 4a	12.00-12.35/ 12.00-13.00
2 <sup>nd</sup> Lunch/ Period 4b	13.00-13.35/ 12.35-13.35
Period 5	13.35-14:35
Movement Break	14.35-14.40
<b>End of the structured Academy Day</b>	<b>14:40</b>
The Enrichment Programme***	14.40-15.30
The Library closes	16:30

\*\*\* *The Enrichment Programme* runs on Tuesday (for Years 9, 10 and 11) and on Thursday (for Years 7 and 8). On Monday, Wednesday and Friday all students are dismissed at 14.35.

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