

30 November 2018



LEARNING CHANGES LIVES

Dear Parent/ Carer,

Re: Amended Academy Day from 7 January 2019

I am writing to notify you that we have decided to slightly amend the timings of lessons during the school day from 7 January 2019. **This will not affect the official start/ finish times of 08:40 and 14:40 respectively.** However, it will enable us to split lunch into two separate sittings to allow more time for students in different yeargroups to be served in the canteen.

As a growing Academy we are conscious that it is no longer possible for all students to sit in the canteen during a single lunch session and so to allow more space and more time for the students to eat we have decided to hold two separate sittings. The amendments are outlined in the table below:

	<i>Start</i>	<i>End</i>	<i>Activity</i>
Registration	08:20	08:30	Form Base
Period 1	08:30	09:20	Lesson
Period 2	09:20	10:10	Lesson
Break	10:10	10:30	ALL students at break
Period 3	10:30	11:20	Lesson
Period 4	11:20	12:10	Lesson
Lunch 1	12:10	12:35	Y7 & Y11 Lunch/ Y8, Y9 and Y10 in Assembly/ Form Base
Lunch 2	12:35	13:00	Y8, Y9 & Y10 Lunch / Y7 & Y11 in Assembly/ Form Base
Period 5	13:00	13:50	Lesson
Period 6	13:50	14:40	Lesson
Enrichment	14:40	15:30	Tuesday and Thursday ONLY

Please note that because we will be holding a tutor period in the middle of the day we will no longer have tutor period after school on a Monday and so all yeargroups will finish at 14:40 on a Monday, as they already do on a Wednesday and a Friday.

Yours faithfully,

Mr M del Río
Principal